Norfolk Public Schools
Norfolk, Nebraska

Students' Rights and Responsibilities

Nebraska State Law requires that each school district develop rules and regulations regarding students' rights and responsibilities, Internet use, and harassment and distribute copies to students and parents. The rules and regulations are in effect for the 2022-23 school year and can be found on the district website. We request that you return the Acknowledgment Sheet for our files. If you have any questions regarding the attached material, please feel free to contact a building administrator or the Director of Student Services.

The family of _____ agree to read the Middle School Handbook for Parents, which also includes **Students' Rights and Responsibilities in Norfolk Public Schools, the Internet Policy, and the Staff and Student Harassment Policy-401.5** for students in the Norfolk Public Schools.

Parent/Guardian Signature:_____ Student Signature:_____

Student Signature:_____

Date:_____ Student Signature:_____

****

Permission for Excursion Trips

Your child(ren), _____ _____
NAME GRADE NAME GRADE

_____ _____
NAME GRADE NAME GRADE

may on occasion be given the opportunity to take trips of various types. These trips may be of an instructional and/or excursion variety, or in direct connection with a specific class assignment.

We need your written consent in order that your child may have the advantage(s) of participating in any of the activities that the school may sponsor.

Parent/Guardian Signature: **I consent**: _____

Date: _____ **I do not consent:** _____

****

School Permissions & Fundraiser

Please check one.

YES or **NO**

_____ _____ I give permission for my child's school and the Norfolk Public Schools to include my child's name/picture on the school/district website. Each school's website is available through a link from the Norfolk Public School's website.

_____ _____ I give permission for my child's school and the Norfolk Public Schools to include my child's name/picture in school publications or news paper/radio announcements.

_____ _____ I give permission for my child/children to participate in fundraising activities on behalf of Norfolk Middle School. More information will be sent home prior to event.

Parent/Guardian Signature:_____ Child's Name:_____

Date:_____

****

Non-Custodial Parent Notification

Complete information if non-custodial parent wishes to receive copies of grades and newsletters.

Please send information _____ in English or _____ in Spanish.

Name_____ Telephone Number_____

Address_____

City_____ State_____ Zip_____

NORFOLK MIDDLE SCHOOL STUDENT EXPENSE FORM
2022-2023

Students Name:_____ **Parents Name:**_____
Please check the appropriate blank below for each expense and sign at the bottom acknowledging the expense total.

REQUIRED EXPENSES: **Depending upon the availability of instruments.**

_____BAND	School owned instrument rental	$25.00 Semester, $50.00 Year
_____ORCHESTRA	School owned instrument rental	$25.00 Semester, $50.00 Year

———-AfterShock 2-days $25.00 per Qtr. 5-days $50.00 per Qtr.

BAND AND ORCHESTRA LESSON BOOKS available for purchase at Midwest Music.

Students who qualify for Free/Reduced lunch are eligible to waive the REQUIRED fees.
Fee waiver and share information forms must be completed and turned in to the Middle School with the Expense Form during Schedule Pickup. Fee waiver & share information forms are available in the school office.

OPTIONAL EXPENSES: (cannot be waived)

_____$40.00 ACTIVITY PASS - Prepaid entry to all Norfolk Public School sporting events, theatrical and musical productions. *Special tournaments and out-of-town games are not included.*

_____$15.00 PICTURE BOOK - Yearbook, for students and parents to enjoy the memories of their Middle School experience.

_____$5.00 MIDDLE SCHOOL LANYARD

$_____TOTAL PAYMENT
Attach a check or cash for your total and bring it with you to pick up your student's schedule.

X_____
Parent Signature

Office Use Only

☐ Check#_____

☐ Cash

☐ Waiver

Share/Waiver
☐ Form Completed

PLEASE COMPLETE THE BACK OF THIS FORM.

NORFOLK
HIGH SCHOOL
NOTHING PREVENTS SUCCESS!

Norfolk Middle School
"Student Pledge" for Chromebook Use

1. I will take care of my Chromebook as identified in the Norfolk Middle School Chromebook Acceptable Use, Policy, and Procedures.
2. I understand that I should never leave my Chromebook unattended.
3. If my Chromebook is damaged, lost or stolen, I understand that I may have to pay the associated fees.
4. I will be responsible for **all fees due to damage or loss** caused by neglect or abuse.
5. I understand the Chromebook is my responsibility and I will not loan it to other individuals.
6. I will be prepared and bring a charged Chromebook to class daily.
7. I will keep food and beverages away from my Chromebook since they may cause damage to the device.
8. I will not disassemble any part of my Chromebook or attempt any external repairs or internal modifications.
9. I will use my Chromebook in ways that are responsible, safe, appropriate, and educational.
10. I will not deface the Norfolk Middle School Chromebook. I will not put decorations (such as stickers, markers, etc.) on the Chromebook. I understand that I will be required to remove such decorations and possibly pay appropriate fees for damage done to the Chromebook by such decorations.
11. I understand that my Chromebook is subject to inspection at any time, without notice and remains the property of the Norfolk Public School District.
12. I will follow the policies in the Norfolk Middle School Chromebook Acceptable Use Policies and Procedures while at school, as well as outside the school day.
13. I understand that inappropriate content found on the device is subject to disciplinary action.
14. I understand I may need to file a police report in cases of theft or vandalism.
15. I agree to return the Chromebook and power cord in good working condition or pay the appropriate fee.

I understand that this is a school owned device intended for educational purposes. I agree to the expectations stated in this document:

Date: _____

Student Name (Please Print): _____

Student Signature: _____

Parent Name (Please Print): _____

Parent Signature: _____

Updated June 2021

Norfolk Middle School Chromebook Agreement

1. I agree to practice positive digital citizenship and responsible social networking.
2. I agree to comply at all times with the Norfolk Public School District's Internet Safety and Acceptable Use Policy and Chromebook Acceptable Use Policies and Procedures incorporated herein by reference and made a part hereof for all purposes. Failure to comply with school policies may result in consequences restricting the use of the device and in line with the Student Code of Conduct.
3. I agree that I will not deface the Chromebook or its accessories in any way, including the addition of decals, markings, etc.
4. I agree that I will not alter the Chromebook, nor software configuration or functionality configured by Norfolk Public Schools.

Title: Legal title to the Chromebook and its accessories is in the name of Norfolk Middle School and shall at all times remain so. My right of possession and use of the device is limited to and conditioned upon my full and complete compliance with this Agreement, the Acceptable Use Policy and the Chromebook Procedures Manual.

Loss or Damage: If the Chromebook is damaged, lost or stolen, I am responsible to pay for the damage or replacement of the device. *If the fee was waived, I **am** still responsible for the full cost of the repair or replacement.* Repeated damages, loss, or theft may result in the forfeiture of use of a Chromebook.

Loaner Chromebooks may be checked out in the Tech Office and are subject to the same repair and replacement terms of this agreement and are available on a limited, first come, first serve basis.

I agree to report any damage, loss or theft of the Chromebook to school personnel as soon as possible.

Terms of Agreement: Norfolk Middle School students do not take home the Chromebooks issued to them. They remain at school in the student's homerooms. My right to the use and possession of the Chromebook and its accessories terminates one day before the end of the current school year, unless earlier terminated by the Middle School or upon my withdrawal from the Middle School.

My failure to timely return the Chromebook and its accessories and my continued use of it without the school system's consent may be considered unlawful appropriation of property that legally belongs to Norfolk Middle School.

Cost for Replacement: These are only approximate costs. Total cost is dependent on the severity of the damage.
Chromebook: $230.00 **Charger with Cord**: $38.00 **Cracked Screen/Screen Replacement:** $30.00 and up

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Student Name: _____ **Grade:** _____

Student Signature: _____

Parent Name: _____

Parent Signature: _____

Updated June 2021

Guidelines for Outside Agency Therapists in School

Norfolk Public Schools has established pathways to providing more mental health and behavioral support in the Norfolk school district. At the June 2019 Norfolk school board meeting, members passed a comprehensive mental health/behavior plan that draws on community partnerships as well as a framework developed by the Nebraska Department of Education. At the Middle school and Junior High, Oasis Counseling will provide a licensed mental health practitioner at no cost to the district. The counselor will be on site and available for crisis situations. If private therapy sessions are recommended, parents will be contacted to sign additional paperwork. Once paperwork is received, services will be billed to families' insurance plans or covered by community resources.

The following are guidelines to allow students the opportunity to receive private mental health and behavioral support at school while ensuring compliance with District policies and procedures.

- Therapists may not provide private therapy to students at school without prior written consent of the parent/guardian of the students served.
- The Therapist must have agreed to adhere to school practices, rules and guidelines.
- A student's time out of the regular educational program to receive private therapy services is to be limited as much as practical in the best interests of the student.
- The student and the parent/guardian understand that the services are not provided by Norfolk Public Schools.
- The Therapist must have agreed to and follow rules of confidentiality.

Consent to Receive Outside Agency Therapy Services in School

I understand the foregoing conditions and consent to my child (_____)

receiving mental health services at Norfolk Public Schools through Oasis Counseling International.

_____ _____

Date Parent/Guardian Signature

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PUBLIC SCHOOLS
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STATEMENT OF PERSON IN LEGAL OR ACTUAL CHARGE OR CONTROL OF A CHILD SUBMITTED TO NORFOLK PUBLIC SCHOOLS FOR PURPOSES OF SCHOOL ENROLLMENT

The undersigned state that I am an adult in legal or actual charge or control of _____,
(Child's Name)

a child who resides in this school district at _____.
(Child's Address)

☐ I state that I am the child's parent, or

☐ I state that I have been entrusted with, or assumed, day-to-day care and full-time supervision of, and responsibility for, the child and have been given the authority to act as parent or guardian in educational matters as established by (check all that apply):

a. ☐ a court or testamentary appointment as a legal guardian (attach copy) and/or
b. ☐ a power of attorney delegating such parental powers (attach copy) and/or
c. ☐ through an in loco parentis designation by a parent in which I have been authorized to stand in the place of the parent in caring for and raising the child (attach any written documentation of such designation), and/or
d. ☐ through any contract or judicial or administrative proceeding placing the child in such a living arrangement (attach copy of such documents), and/or
e. ☐ through some other set of circumstances (please explain on a separate sheet).

I understand that I may be requested to provide additional information regarding this child. The names and current or last known address of his or her parents are:

_____

_____

I understand that I will be responsible for, and will be expected to make, decisions regarding education (including, but not limited to, records, discipline, and special education unless otherwise provided under special education laws and regulations), emergency medical care, and other matters for this child while in legal or actual charge or control of this child and I state that I have the authority to take such responsibility and to make such decisions and to so act. I also understand that I will have responsibilities under the state truancy laws to cause this child to attend school.

_____ Dated _____
Signature of Adult In Legal or Actual Charge or Control

_____ Home Phone: _____
Home Address of Adult in Legal or Actual Charge or Control

_____ Daytime Work Phone: _____
Daytime Work Address

NOTE: SECTION 79-215 R.R.S. PROVIDES THAT IF THE STUDENT IS HOMELESS OR IF THE ADULT DOES NOT HAVE A PHONE NUMBER AND ADDRESS WHERE HE OR SHE MAY GENERALLY BE REACHED DURING THE SCHOOL DAY, THOSE PART OF THE FORM MAY BE LEFT BLANK AND A BOX MAY BE MARKED ACKNOWLEDGING THAT THESE ARE THE REASONS THESE PARTS OF THE FORM WERE LEFT BLANK. THE ADULT WITH LEGAL OR ACTUAL CHARGE OR CONTROL OF THE STUDENT SHALL ALSO SIGN THE FORM.

☐ This child is homeless, which is the reason items were left blank.
☐ This adult does not have a phone number or address where they may generally be reached during the school day.

Further Note: It is contrary to state law for persons to intentionally submit false information to a school district in an attempt to fraudulently obtain services of the district for themselves or another or to impede the district in its enrollment determination

artSonia
just beyond imagination

Our school is a member of Artsonia.com, the largest online student art museum. Artsonia's goals are to develop students pride and self-esteem, increase their multicultural understanding through art and involve parents and relatives in student education and accomplishments.

Check Norfolk Middle School out at
www.artsonia.com/schools/schoo.asp?id-70319

In accordance with our school policy, I am writing you to seek your permission for showcasing your child's artwork on our school's web gallery on Artsonia. The permission will cover their tenure at our school. Please read the note below, sign this form and return it to me so that I may publish your child's artwork. This is a unique, safe and exciting educational opportunity for the students.

One of the most exciting features about being published on Artsonia's Art Museum is that friends and family throughout the world can view the student's art, leave a nice comment for the artist and become a fan member of the artist.

As security features, Artsonia preserves students' privacy and anonymity by listing the artwork only under the student's first name and a number and it also requires the parent to pre-approve all comments before they are posted to the website.

Parental Permission Form:

I give my permission to display my child's artwork on Artsonia, in accordance with Artsonia's terms and conditions of use.***

I understand that Artsonia preserves students' privacy and anonymity by listing the artwork only under the student's first name and a number – last names are never revealed. I also understand that Artsonia will only display comments on student artwork with parental permission and therefore grant Artsonia permission to email notifications to me when new comments are available for review. Note: this permission will cover the entire tenure of my child at this school.

*** Complete details on Artsonia's terms and conditions can be found at www.artsonia.com/terms.

Students Name: _____

Student's Grade: _____ Preferred Name: _____

Parent's Email Address: _____

Emails are required for parents to approve comments posted on the website. Artsonia will never sell or share your email address with anyone, nor will they contact you on behalf of other companies

Parent's Name/Signature: _____

Date: _____ Check this box if your prefer not to participate ☐